

Jeremiah W. (Jay) Nixon
Governor



Catherine F. Brown
Director

Doug Nelson
Commissioner

State of Missouri
OFFICE OF ADMINISTRATION
Division of Facilities Management
Design and Construction
730 Truman Building, 301 West High Street
Post Office Box 809
Jefferson City, Missouri 65102
INTERNET: <http://www.oa.mo.gov/fmdc>
E-MAIL: FMDC.RealEstate@oa.mo.gov

(573) 751-3339
FAX (573) 751-7277

NOTICE OF AWARD

CONTRACT NUMBER JLHC0816	LEASE NUMBER 01300842	FACILITY ADDRESS 400 W. Berry, Hamilton, (Caldwell County), MO	
CONTRACT TITLE Janitorial Services – Hamilton, MO		CONTRACT PERIOD October 1, 2015 through September 30, 2016	
VENDOR NUMBER 4121521510 0		Site Information: Number of Days per Week 5 Number of Square Feet – 3,290 Price per Square Foot .22 Monthly Amount: \$723.80	
VENDOR NAME AND ADDRESS Resource Service Solutions, LLC PO Box 4767 Olathe, KS 66063-4767 Email: kward@rss-web.com		ON-SITE CONTACT INFORMATION Debbie Heldenbrand Deborah.heldenbrand@dss.mo.gov (660) 646-5770 X 232	
ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS: The bid submitted by RSS dated 8/21/15 in response to RFQ# JLHC0816 is accepted in its entirety pursuant to the terms and conditions of the RFQ.			
STATE OF MISSOURI USE ONLY The Contractor agrees that upon receipt of a Notice of Award signed and issued by an authorized representative of the State of Missouri, a binding contract shall exist between the Contractor and the State Agency.			
OA/FMDC CONTACT NAME: Rebecca Brinkley	OA/FMDC CONTACT TITLE: Section Manager	OA/FMDC CONTACT INFORMATION: Email: Rebecca.brinkley@oa.mo.gov Phone: (573)526-4135 Fax(573) 751-7277	
SIGNATURE OF OA/FMDC CONTACT: 		DATE: 9-9-15	
SIGNATURE OF OA/FMDC AUTHORIZED REPRESENTATIVE: 		TITLE: Deputy Director	DATE: 9/9/15

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BID EVALUATION MEMORANDUM

Date: September 8, 2015

Bid Number: RFQ JLHC0816

Bid Title: Janitorial Services - Hamilton

Date Closed: August 27, 2015

Contract's Section Manager: Rebecca Brinkley

Deputy Director, Contract's Unit – Charlie Brzuchalski

Pursuant to RFQ JLHC0816 for Janitorial Services for 400 W. Berry, Hamilton (Caldwell County), an award shall be made to the lowest priced responsive bidder. Other factors that affect the determination of the lowest price responsive bidder include consideration of the Blind/Sheltered Workshop Preference and Missouri Service-Disabled Veteran Business Enterprise Preference.

Two (2) bids were received in response to RFQ JLHC0816. Those bidders are:

1. RJP Company
2. Resource Service Solutions

No "No Bids" were received in response to RFQ JLHC0816.

No Late Bids were received in response to RFQ JLHC0816.

All bids received in response to RFQ JLHC0816 were reviewed for compliance with the evaluation criteria and preferences in the RFQ. The results of that review are as follows:

None of the bidders received preference points for Missouri Service Disabled Veteran Business Preference, or for Organizations for the Blind and Sheltered Workshop Preference.

A cost evaluation was performed in accordance with Paragraph 3.2.1 of the RFQ for janitorial Services and Supplemental Services.

The bid from RSS has been determined to be responsive to the mandatory requirements of the RFQ, and is the lowest responsible and reliable bidder. RSS currently holds several janitorial contracts with the State of Missouri with acceptable performance at this time. The results of the cost evaluation were forwarded to Amy Spray of Real Estate Services Unit for review to approve toward an award to Resource Service Solutions, LLC. Real Estate Services approved the award to Resource Service Solutions, LLC. Therefore, I am proceeding with the award as approved.



Division of Facilities Management,
Design and Construction
COST EVALUATION
Contract Specialist: Rebecca Brinkley

Bid Number: JLHC0816			Bid Name: Janitorial -Hamilton			Evaluation Date: 9/05/15		
RSS	Line Item	Qty	Original Contract Period		1st Renewal Period		2nd Renewal Period	
			Price	Extended Cost	Price	Extended Cost	Price	Extended Cost
	001	3,290	0.2200	\$8,685.60	\$0.2200	\$8,685.60	\$0.2200	\$8,685.60
	002	5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	003	5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	004	100	\$0.35	\$35.00	\$0.35	\$35.00	\$0.35	\$35.00
	005	100	\$0.14	\$14.00	\$0.14	\$14.00	\$0.14	\$14.00
	006	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	007	2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	008	500	\$0.12	\$60.00	\$0.12	\$60.00	\$0.12	\$60.00
	009	500	\$0.10	\$50.00	\$0.10	\$50.00	\$0.10	\$50.00
	010	500	\$0.05	\$25.00	\$0.05	\$25.00	\$0.05	\$25.00
	011	1	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
	012	1	\$25.65	\$25.65	\$25.65	\$25.65	\$25.65	\$25.65
	013	4	\$12.50	\$50.00	\$12.50	\$50.00	\$12.50	\$50.00
			TOTAL	\$8,970.25	TOTAL	\$8,970.25	TOTAL	\$8,970.25
						TOTAL CONTRACT COST		
						Grand Total Cost		
						\$26,910.75		
						Blind & Sheltered Workshop		
						0		
						SDVE		
						0		
						Total Cost Points		
						200		

